# SMALL BUSINESS TOOLKIT-COVID

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# **Preparing for the Rent Relief Call**

#### ITEMS TO INCLUDE

2019 Balance Sheets YTD Balance Sheets Decrease Experienced since March 2020 Current Status of Business Operations



## **Contact Landlord In Writing**

BCRE TEMPLATE AVAILABLE

# **CONTACT US**



### **Options Available**

RENT RELIEF RENT DEFERMENT NNN'S ONLY LEASE RENEWAL/EXTENSION



## **Communication Is Key**

#### LANDLORD UPDATES

It is imperative to continuously update the Landlord to avoid confusion. We recommend this be done monthly through a standing scheduled call.



### **Be Patient**

#### WE ARE IN THIS TOGETHER

We are all learning as we go. The impacts of this pandemic will be different for every business including Landlords. It will be important to remember that we are all learning together as none of us have faced a challenge such as this.



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